

FLOWCHART FOR RESPONDING TO A CHILD WELLBEING OR PROTECTION CONCERN

	Disclosure by child to a member of the sports volunteers/staff	Observ		ation		Information from another individual /agency	
	Contact *CWPO to report concern (Liz King 07913889851), complete Concern Recording Form						
	Child Wellbeing Concern			Child Protection Concern			
	CWPO liaises with parents/carers. CWPO considers if information should be shared with School and identifies if any action or support to be put in place for the child			CWPO will contact the police and/or social work. CWPO records advice given and action taken. Take steps to ensure child's immediate safety, if			
		7			,		
	Concern monitored and further action taken if identified as appropriate			Follow advice from police/social work as to who informs parents/carers			

^{*}If the Club Child Wellbeing & Protection Officer is unavailable contact their designated deputy (*Jenny Wells 07779089646*). In the case of a child protection concern do not delay contacting Police/Social Work.



FLOWCHART FOR RESPONDING TO CONCERNS ABOUT THE CONDUCT OF AN ADULT

Concern about the conduct of a member of the sports volunteers/staff



Record on the Concern Recording Form Report to the Club Child Wellbeing and Protection Officer



Initial assessment to establish the basic facts. Consider precautionary suspension where appropriate.

Inappropriate behaviour?

Serious poor practice/misconduct?

Possible criminal behaviour



Line manager will take appropriate action for members of sports volunteers/staff Situation will be managed according to Disciplinary Procedures for sports volunteers/staff

Club Child Wellbeing and Protection Officer will report concerns to police



Possible outcomes:

- No case to answer
- Informal discussion
- Formal discussion
- Further training and support agreed

Possible outcomes:

- No case to answer
- Disciplinary Hearing
- Formal Warning
- Further training and support agreed
- Dismissal
- Referral to
 Disclosure
 Scotland where
 PVG criteria met

Possible outcomes:

- Police investigation
- Criminal proceedings
- Civil proceedings
- Disciplinary Hearing
- Referral to
 Disclosure
 Scotland where
 PVG criteria met

Opportunity to appeal decision of Disciplinary Hearing